

**Town of New Chester  
Annual Board Meeting  
April 17, 2018  
Minutes**

**Call to Order**

Chairman Croke called the meeting to order at 6:00 p.m. on Tuesday, April 17, 2018 at the New Chester Town Hall. Attendees:

- |                       |                   |                  |
|-----------------------|-------------------|------------------|
| 1. Lynda Bula         | 5. Dennis Leist   | 9. Nancy Schmidt |
| 2. Tom Croke          | 6. Barbara Morgan | 10. Laura Solis  |
| 3. Cathy Grabarski    | 7. Dan Payne      | 11. Ed Weigl     |
| 4. Melissah Kotlowski | 8. Charles Quick  | 12. Steve Zoulek |

**Procedure to Vote**

Discussed whether to vote by hand, voice, or secret ballot.

Motion by C. Quick to vote by hand vote unless a written ballot is requested. Seconded by N. Schmidt. Motion approved unanimously.

**Minutes**

Reviewed and approved 2017 Annual meeting minutes.

Motion by B. Morgan to accept the annual meeting minutes. Seconded by E. Weigl. Motion approved by unanimous vote.

**2017 Town Financial Report**

Year needs to be changed on first page from 2016 to 2017.

Motion by C. Quick to accept annual report. Seconded by N. Schmidt. Motion approved.

**2017 Fire Department Annual Report**

Reviewed Fire department annual report.

Motion by C. Croke to accept report. Seconded by E. Weigl. Motion approved unanimously.

**2017 Plan Commission Minutes**

Reviewed action taken on decision for Sanders meeting, no minutes available.

Motion by B. Morgan to approve verbal statement. Seconded by E. Weigl. Motion approved by unanimous vote.

**Depository Services**

Currently using Grand Marsh State Bank.

Motion by N. Schmidt to continue using bank. Seconded by L. Bula. Motion carried unanimously.

**Aerator Electric Expense- (Town Lakes McGinnis, Patrick, & Fenner)**

Current policy is town pays expenses for lakes but gets compensation from DNR.

Motion by E. Weigl to continue policy. Seconded by B. Morgan. Motion carried unanimously.

**Cemetery Financial Aid**

Current policy is to provide up to \$500 for New Chester, St. Ann and Gould Rock cemetery for mowing expenses.

Motion by E. Weigl to continue cemetery financial aid. Seconded by N. Schmidt. Motion carried unanimously.

Publication for Official Notices																										
Currently publish in Adams County Times Reporter and post at Grand Marsh State Bank, BA Machinery, Myrt's and Town Hall.		Motion by B. Morgan to use Adams County Times Reporter and to post at Bank, BA Machinery, Myrt's Handi-Mart and via Email. Seconded by C. Grabarski. Motion carried unanimously.																								
Town Levy																										
Approved 2% last year.		Motion by B. Morgan to increase by 2%, seconded by E. Weigl. Motion approved unanimously.																								
Planning/Zoning Correspondence																										
There will be a public hearing to revise zoning ordinance by county in Adams. Current procedure is to apply with Plan Commission then present to town board and then to county.		Motion by E. Weigl to continue current procedure. Seconded by N. Schmidt. Motion approved by unanimous vote.																								
Town Employee Wages																										
Wages are as follow: <table border="1"> <thead> <tr> <th>Position</th><th>Current Wage (2018)</th><th>New Wage (2019)</th></tr> </thead> <tbody> <tr> <td>Town employee</td><td>\$14/hr</td><td>Same</td></tr> <tr> <td>Chief Inspector</td><td>\$14/hr</td><td>Same</td></tr> <tr> <td>Poll Workers</td><td>\$10/hr</td><td>Same</td></tr> <tr> <td>Chairman</td><td>\$3,900/yr</td><td>\$4,000/yr</td></tr> <tr> <td>Supervisor</td><td>\$2,300/yr</td><td>\$2,500/yr</td></tr> <tr> <td>Treasurer</td><td>\$4,250/yr</td><td>\$5,250/yr</td></tr> <tr> <td>Clerk</td><td>\$10,000/yr</td><td>\$10,000/yr</td></tr> </tbody> </table>		Position	Current Wage (2018)	New Wage (2019)	Town employee	\$14/hr	Same	Chief Inspector	\$14/hr	Same	Poll Workers	\$10/hr	Same	Chairman	\$3,900/yr	\$4,000/yr	Supervisor	\$2,300/yr	\$2,500/yr	Treasurer	\$4,250/yr	\$5,250/yr	Clerk	\$10,000/yr	\$10,000/yr	<p>Motion by B. Morgan to approve \$75/per day for election worker food budget. Seconded by C. Grabarski.</p> <p>Motion by B. Morgan to increase Treasurer wage to \$5,250/yr, Clerk wage will remain as is, but both clerk and treasurer will have an allowance of up to 4 meetings per year to include all meeting/training expenses and increase per diem to \$40. Seconded by L. Bula.</p> <p>Amendment by N. Schmidt to add an increase of \$200 per year to supervisor wage and \$100 for chairman. Seconded by L.Solis. Amendment carried with 1 opposed.</p> <p>Motion approved with amendment attached by unanimous vote.</p>
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Set Date and Time for 2019 Annual Meeting																										
Annual meeting is set by statute to be held on the third Tuesday of April.		Motion made by E. Weigl to have annual meeting on Tuesday April 16, 2019 at 6:00 pm. Seconded by L. Solis. Motion carried with one opposed.																								
Citizen Comments																										
Nancy Schmidt commended board for snow plowing. She was very happy with how well snow plowing had been handled this winter season.		No action required																								
Adjourn																										
Chairman Croke adjourned the meeting at 6:59 p.m.		Motion by C. Grabarski to adjourn, seconded by B. Morgan. Motion approved unanimously.																								